Parents/carers

Permission to film and publish short videos

Every day teachers inspire and engage their students. They all have unique ways to address the different challenges that arise in their classrooms, and a wealth of experience to share. Until now, there have been few opportunities for parents and the school community to see what happens in classrooms and schools across NSW.

The NSW Department of Education and Communities has partnered with ClassMovies to bring teaching to life through short documentaries and needs your help.

**What does it involve?**
This innovative documentary method allows schools to capture the magic of the classroom with a simple video camera.

The raw footage is then edited by film school graduates into a professional and engaging documentary.

The documentaries are then provided back to participants as a quality DVD.

**What do you need to do?**
If you are happy for your child to be filmed as part of the ClassMovies projects please complete the consent form overleaf and return to your Principal by **Friday, 27th March 2015**.

**More information**
More information can be found on the DEC ClassMovies Portal [www.classmovies.com/decnsw](http://www.classmovies.com/decnsw)
Permission to film and publish

I authorise the Department through its employees or agents to:

1. make a vision/sound recording my child together with any audio/visual presentation to be used in short documentaries for the ClassMovies project to promote and share teaching and learning experiences
2. make use of or exhibit photos, and/or vision/sound recordings, incorporating my child’s image, likeness and/or voice for the duration of the copyright which shall be the absolute property of the Department throughout the world for the purposes of publishing, sharing, distributing or promoting the short educational documentaries in the ClassMovies project
3. make use of photos and/or vision/sound recordings incorporating my child's image, likeness and/or voice for the ClassMovies project which may be blurry, distorted or altered in the processing of the ClassMovies project
4. use my child's first name, age, class and sound and visual recordings of my child, my child's work and expressions of opinion in the short documentaries for the ClassMovies project
5. provide or share any photo, vision/sound recordings incorporating my child’s image, likeness and or/voice to ClassMovies Pty Ltd to professionally edit the recordings into short educational documentaries.

I understand the places where these short videos may be published or disclosed include but are not limited to:

• public websites of the Department of Education and Communities including the school website, the intranet (staff only), blogs and wikis
• public websites where the ClassMovies videos will be uploaded such as ClassMovies TV and DEC YouTube
• Department of Education and Communities publications to promote the short videos project including the school newsletter and school report, promotional material published in print and electronically
• Department and school social media accounts on networks such as Facebook and Twitter
• local and metropolitan newspapers and magazines and other media outlets.

I am aware that when information is published on public websites and social media channels, it can be discoverable online for a number of years, if not permanently. Search engines may also cache or retain copies of published information. Published information can also be linked to by third parties.

I understand that consent to participate in the ClassMovies project is entirely voluntary.

I have read this permission to film and publish form and fully understand the meaning:

Tick the appropriate box
[ ] I give permission
[ ] I do not give permission

to the school/Department of Education and Communities to publish information about my child as described above.

This signed permission remains effective until I advise the school otherwise.

Parent/carer/caregiver’s name: ........................................................................................................

Parent/carer/caregiver signature: ...................................................................................................

Date: ..................